



## **Role of the Vice-Chairperson of Mountains & Meadows Care Group**

### **Duties of the Vice-Chairperson**

- a) The Vice-Chairperson carries on the duties of the Chairperson and exercises all the powers and responsibilities of the Chairperson when the Chairperson is absent or unable to act
- b) The Vice-Chairperson also carries out such duties as may be assigned to the Vice-Chairperson by the Board
- c) Provides an orientation to the Board policies, functions, and goals. Completes an on-site tour, arranges for photographic ID, organizational chart, Board by-laws and signing of applicable documents
- d) There will be a mentoring relationship between the Board Chairperson and the Vice-Chairperson